

FACILITIES COMMITTEE MEETING MINUTES

October 7, 2008, 10:00a.m.
College Conference Room

PRESENT: Fred Allen, Kevin Arvidson – ASGC Representative, Patrice Braswell-Burris, Jerry Buckley, Janet Castanos, John Colson, Jim Fenningham, Tim Flood, Kats Gustafson, Bob Herald, Beth Kelley, Alba Orr, Roger Owens, James Spillers, Dave Steinmetz, Brad Tiffany, Reyna Torriente, Jim Wilsterman

RECORDER: Tasa Campos

REVIEW OF AGENDA & MEETING MINUTES

The committee reviewed the day's agenda and minutes from the September 17 meeting. Please review the minutes and forward any edits or errors to Tasa. If no changes are received the minutes will be posted to the web as are.

GROSSMONT COLLEGE FACILITIES/SAFETY

- **Gym Fans** – The current Main Gym air fans are not working well with the new wood floors. The college is working on having the fans blow air up instead of in. If this process does not work funds will need to be allocated to purchase a new fan system.
- **Fire Inspection Results** – The committee reviewed a copy of the surprise county fire inspection Grossmont received in September. The college received only a few of the following violations:
 - Storage issues.
 - Extension cords in improper places.
 - Exit lights.
 - Fire extinguishers not attached.

Over load storage areas were the main issue. Tim requested Division Deans share the information with their departments. The county will be out for a follow-up inspection on November 6, 2008.

- **Building Inspections** – Tim reported internal inspections are currently being conducted for custodial and safety issues. Please send any concerns or situations to Tim prior to winter break. The issue of personal floor heaters was brought forward. Tim stated the Electrical Department had distributed a list of approved floor heaters.

Follow Up – Tim will distribute list of approved heaters to deans. An email reminder will be sent to the campus regarding personal use of utilities in private office spaces.

- **Other** – The following other safety issues were discussed.

- The pedestrian crosswalk leading to the track and football field and vehicles not stopping or paying attention.

Follow Up – Tim has worked with Joel Javines in Public Safety and the crosswalk lines will be repainted. He will email the Facilities Committee when the painting has been completed.

- The road cones on the perimeter road near the entrance to Lot 6 and the bus stop. The cones are being hit and knocked into the road creating a safety issue.

Follow Up – Tim will review the area and work with Public Safety.

- Bikes on campus issues. Information signs for bike riders on campus not posted. Bikes being chained/locked up in improper areas and not enough bike racks on campus. Bike rack locations not being on the campus map. It was suggested an information ad be placed in the Grossmont College student newspaper.

Follow Up – Work with Walter and Signage Task Force regarding signs being developed and posted on campus. Roger Owens will work with the faculty member who runs the student newspaper regarding any information piece about bicycles on campus. He will work with Beth Kelley regarding an interview.

- ASGC student representative expressed concern regarding missing bench by Bookstore.

Follow Up – Tim will have bench placed at location.

PLANNING & BUDGET REPORT

- **Exercise Science & Wellness Update** – The Planning & Budget Council approved and granted the \$200,000 to the Exercise Science & Wellness Complex recommended by the Facilities Committee. The funds will be used for weight room equipment and needed technology upgrades. A representative from Adapted Exercise Science will work with a representative from Exercise Science to insure all purchased weight room equipment be accessible and compliant with ADA regulations. Different persons involved in the process have begun to meet. Tim will keep the Facilities Committee updated on the project.
- **Budget** – Tim reported some good news regarding the facilities budget. He stated the one million dollars set aside was possibly going to be used to cover budget shortfall will not be needed. These funds will be available to cover cost related to the 300 North, Secondary Effects, Performing Arts Building, and/or other campus priority projects.

FACILITIES UPDATE

- **Pool Deck & Sunshade** – Nolte Engineering Firm will be doing the pool deck and sunshade specifications. Tim will keep the committee updates.
- **500 North Sidewalks** – Nolte Engineering Firm will working on the North 500 sidewalks. The group discussed the classroom areas that will be affected by the work being completed during Winter Break. Winter Break intersession starts on January 5, 2009. The sidewalks need to meet code with exact elevations.
- **300 South Restrooms** – Remodel of 300 South restrooms will start right after Winter Break starts and will not be completed until spring semester starts. The bid schedule is set with Purchasing. Tim stated classes in the area should not be disrupted.

Follow up – Tim will report back with exact dates once they are set. Tim will work with Janet Castanos regarding classes in session during this time and area.

- **Room 575 Remodel** – The plans for Room 575 Remodel have significantly changes since the committee reviewed them last.

Follow up – Tim will distribute the plans at the next Facilities Committee meeting for final comments.

- **Firescape** – Tim reported he would be doing the final firescape walk through today at 11:00 a.m. The vegetation has been removed along most of the east perimeter road and all around the athletic field areas. Native hydra seed has been used to cover the areas. Areas that were unable to have irrigation ran will need to continue to be cleared and maintained.

- **Parking Lot 1 & Athletic Fields Roads** – This project will be completed during Winter Break. The company RBF will finish up and service the roads leading to the baseball, softball and football fields.
- **Student Center / Student Services Projects** – The Student Center/Student Services projects are moving forward. The Governing Board approved the plans. The committee discussed secondary effects and the 300 Building Remodel and how they will affect the Student Center/Student Services project.

590'S UPDATE

On hold until next meeting.

OTHERS

TASK FORCE UPDATES

Secondary Effects – No report

Parking Alternatives – No report.

Alternate Transportation – No report

Key Policy – No report.

The meeting was adjourned at 10:17 a.m.

The next meeting is scheduled for Tuesday, October 15, 2008 at 10:00 a.m. in the College Conference Room